

ATD Core Team Meeting Minutes for January 11, 2017

Attended: Dr. Regina Organ, Dr. Dava Washburn, Carla Fanning, Dr. Chase Machen, Barbara Malone, Leon Deutsch, Dr. Molly Harris, and Cynthia Taylor (Support)

Absent: Dr. Jeremy McMillen, Dr. Keri Harvey

ATD Coaches Visit Schedule: Dr. Washburn and Dr. Smarr shared a draft copy of the Coaches Visit Schedule. Dr. Organ asked who is participating and who will send out the invites? Dr. Washburn has sent out the invitations to faculty. Also, the Core Team will have lunch with the coaches on Wednesday, January 26th at noon in the President's Boardroom. Cynthia will order lunch.

ATD Conference Discussion: Dr. Organ shared that the rooms and flights have already been booked. We still need to know the travel plans to and from the airport. Dr. Harris will schedule a Pre-Conference Meeting.

Pathways: Texas Pathways Institute is scheduled for March 5th-7th in Dallas. Dr. Washburn shared they have not sent out invitations yet. The college would like to send two groups again. There is homework due on February 12th. Dr. Washburn will send out a draft.

Other:

- Dr. Smarr shared two handouts on Absence and Attendance for Fall 2016.
 - Absence Data: The total for a 16-week term was 37,695 (data included: Academic Studies, Workforce Education & Allied Health, South Campus, and Instruction)
 - Attendance Summary Report Screenshots for Fall 2016, 16 weeks, 1st 8-week, and 2nd 8-week term (data included: Daily Face to Face and Weekly Internet)

- Next meeting Wednesday, January 25th